



CITY OF OROVILLE

1308 IRONWOOD, P.O. BOX 2200, OROVILLE, WA 98844, (509) 476-2926, FAX (509) 476-9067 OROVILLE-WA.COM

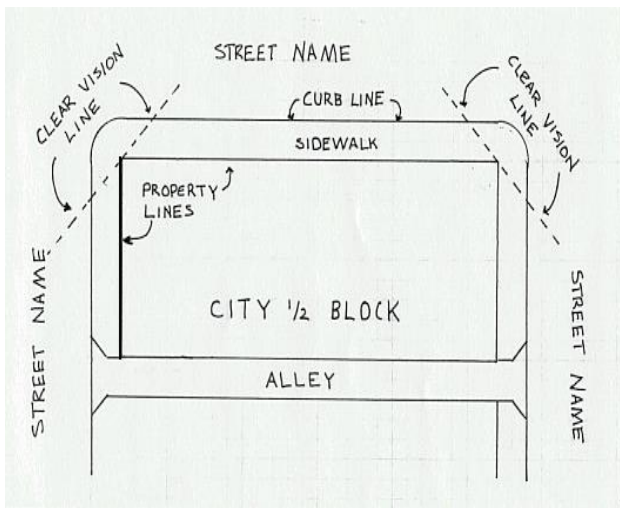
2025 SIDEWALK SIGN PERMIT APPLICATION FORM

BUSINESS NAME:
OWNER/CONTACT NAME:
PHONE NO.:
BUSINESS LOCATION ADDRESS:

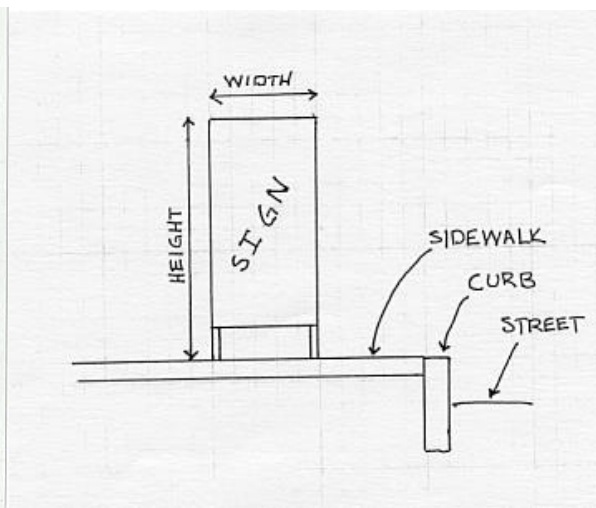
SIGN LOCATION ADDRESS (closest assigned address):

STANDARD DRAWINGS

Complete as indicated OR attach additional drawings



Mark location of sign and fill in street names



Fill in sign width and height and sidewalk width

INDEMNITY AND HOLD HARMLESS AGREEMENT

WHEREAS, the undersigned business owner has requested that the City of Oroville grant a Sidewalk Obstruction Permit allowing the placement of a sign on the public sidewalk; and
WHEREAS, the City of Oroville, as a condition of granting this permit, has required the undersigned to execute an indemnity and hold harmless agreement; and
WHEREAS, the undersigned is willing to voluntarily execute said agreement,
NOW, THEREFORE, in consideration of the City of Oroville granting a Sidewalk Obstruction Permit to allow the placement of a sign on the public sidewalk, the undersigned does hereby agree to indemnify and hold harmless the City of Oroville and its employees, officers, and agents against all suites or claims arising in any way out of the placement of a sign on the public right of way by the undersigned, or anyone acting on his/her behalf, and further agrees to defend any and all such actions at the sole cost and expense of the undersigned.

IN WITNESS WHEREOF, the undersigned has executed this Agreement at Oroville, Okanogan County, Washington, this _____ day of _____, 2025.

Owner/Operator

Name of Business

- Approved
- Denied

Building Official/Permit Administrator

CITY CODE GOVERNING SIDEWALK SIGNS (17.72.100(j) OMC)

Portable signs may be allowed to be placed within City street right-of-way by special permit, and in accordance with the following requirements:

1. Only one portable sign shall be permitted per business per building side facing a public street. Signs shall not be wider than 36 inches and no higher than 48 inches; however, no portable sign shall be allowed to consume more than 25% of the width of a sidewalk, or pathway if no sidewalk exists. Sign size may be limited by the Administrator upon consideration of specific characteristics of the desired sign location.
2. Such signs shall be for commercial use only, and shall be located on the portion of the sidewalk immediately adjacent to the business applying for a permit unless no sidewalk exists, in which case in that area that may accommodate a future sidewalk as determined by the Administrator.
3. Portable signs in City right-of-way advertising businesses located off Highway 97 may also be allowed by permit within 50-feet of an intersection of a street leading to the business PROVIDED only one such off-premise sign may be allowed, and that all other provisions contained in this chapter are satisfied.
4. Portable signs within City right-of-way shall not be located within 10 feet of each other. The Administrator may invoke provisions of sign permits to reasonably allow room for such advertising; however, preference shall be given in order of application. A sign permit may be denied based on lack of appropriate space to meet the standards in this chapter.
5. Portable signs must meet clear vision requirements as specified in Section 17.84.040, OMC which allows no site obscuring obstruction in that area consisting of a triangular arch two sides of which are the curb lines fifteen feet in length and the third side of which is a line across the corner of the sidewalk and/or adjacent lot connecting the ends of the other two sides.
6. The sign shall be placed in a manner to avoid direct conflict with other permitted obstructions in the right-of-way.
7. The sign shall be restrained in a manner acceptable to the Administrator that will prevent it from being blown over.
8. The permit shall not be valid without execution of an indemnity, release and hold-harmless agreement as provided by the Administrator.
9. The Administrator may add to or modify the requirements herein in order to meet standards promulgated by other ordinances or construction codes of the City.
10. Any sign located within the right-of-way of the City shall be considered a privilege granted by permit that may be revoked at any time for non-compliance. Any sign that is found to be non-compliant with any provision of the Oroville Municipal Code may be removed from the City right-of-way by the Administrator, or any other City official as may be authorized by the Administrator, and the owner shall be notified of the removal within 10 days. The owner may retrieve a confiscated sign; however, such sign shall not be relocated unless made compliant as approved by the Administrator. Additionally, as these rules may be changed from time to time all signs within City right-of-way shall comply with such new rules.
11. Portable signage shall only be allowed to be placed in City right-of-way during business hours which shall be considered that time that a business is physically open and occupied by persons operating the business.
12. Permits for portable signage allowed under this subsection shall be valid for only one year, and must be renewed upon expiration of that time period. The Administrator shall consider compliance history in deciding whether a permit may be renewed, and may place additional or different conditions on the new permit in order to remedy particular problems with the previous permit.