

CITY OF OROVILLE

Job Description

SEASONAL CITY PARK AID LEVEL I

REPORTS TO Facilities supervisor

POSITION PURPOSE

This person carries out duties of Park Grounds Aid Level 1 as directed by the Supervisor, providing service to all city owned parks.

ESSENTIAL JOB FUNCTION

- Greeting the public using positive public relations and image to the City's benefit.
- Registering campers and collecting camp fees.
- Explaining park rules, transporting supplies and equipment.
- Cleaning rest rooms and shower facilities, picking up litter.
- Mowing lawns, raking leaves general grounds and facilities maintenance.
- Responsible for repair, maintenance and operation of irrigation equipment.
- Responsible for operation and maintenance of park vehicles, tools and equipment.
- Responsible for painting, trail maintenance and a variety of other manual tasks.
- Provide knowledge of the area and events to the public.

ADDITIONAL JOB DUTIES AND RESPONSIBILITIES

Perform other duties as assigned or directed.

WORKING CONDITIONS

Work is primarily performed outdoors, exposure to all types of weather conditions. Job is subject to shift work Sunday through Saturday and all holidays.

PHYSICAL JOB REQUIREMENTS

This position requires the ability to understand and speak English. Must be able to hear and understand instructions given.

Must be able to operate a computer. Must be able to lift a minimum of 50 lbs. Must be able to see for traffic control.

KNOWLEDGE, ABILITIES, and SKILLS FOR SUCCESS

- Ability to work independently without direct supervision.
- Ability to carry out established duties, rules and park operations as directed.
- Ability to operate park equipment as directed.
- Ability to operate phones and radios in a clear and understandable voice.
- Ability to accurately count out change.
- Ability to work as a member of a team.
- Knowledge of Oroville area to inform public of history, events, activities, and services
- Knowledge of park policies and rules.

QUALIFICATIONS REQUIRED

Valid Washington State Drivers License with driving record free from serious or frequent violations.
Be a minimum of 16 years of age.

The statements contained herein reflect general details, as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as needed, including work in other functional areas to cover absences or relief, to equalize peak work periods, or to otherwise balance the workload.