

Regular Council Meeting of October 5, 2021

Present were: Mayor Neal, Councilmembers Naillon, Marthaller, McElheran and Hart.

Absent: Councilman Moser.

Meeting called to order at 7:00 pm by Mayor Neal. Pledge of Allegiance given.

Copies of the September 21<sup>st</sup> council meeting minutes were read and approved.

Copies of the September 28<sup>th</sup> budget workshop minutes were read and approved.

Karen Frisbie was present to request permission to include an insert in the City water bills for the Street Clock Fundraiser through Streetscape and the Chamber; review of draft form.

Motion by Hart, second by Naillon that the request be approved; motion carried. Frisbie to provide updated electronic form to City Hall for inclusion with October water bills.

Highlands Associates agreement addendum for Shoreline Master Program update reviewed and explained by Planner Danison. Danison gave a history on the previous update that was not adopted or followed up on; explanation given on the process for this update. Danison explained the Department of Ecology grant that will reimburse the City for costs associated with the update. Motion by Naillon, second by McElheran that Mayor Neal be authorized to sign the agreement between the City of Oroville and Highlands Associates for the periodic update of the City's Shoreline Master Program, compensation amount of \$7,950.00; motion carried.

Planner Danison briefly updated the Mayor and Council on Planning Commission activities and the work currently being done on the Comprehensive Plan. Council thanked Danison for the update.

Chief Langford provided the Mayor and Council with updated documents for the Conditional Offer of Employment and the Hiring and Retention Payment Agreement proposals. Mayor Neal and Councilman Naillon questioned the sign on / retention amount increasing from \$10,000 to \$12,500. Councilman Naillon stated that he appreciates the change to include the retention portion, but is concerned that the documents reflect an increase in the amount. Discussion on options for revising the documents. Mayor Neal suggested that the issue be discussed during the budget workshop to be held on October 12<sup>th</sup>. Councilman Marthaller is still concerned about the City being protected from the employee leaving after receiving the initial payment; Chief Langford felt that it was addressed in the agreement. Councilman Naillon agrees that the issue should be discussed during the budget workshop to ensure that the proposals fit within the Police Department's budget as well.

North Central Washington Narcotics Task Force (NCWNTF) 2022 Agreement received. Due to legislation affecting what the task force is able to do, Chief Langford recommends that the City opt-out of the agreement for 2022. Motion by McElheran, second by Naillon that the City not enter into the agreement for 2022 per Chief Langford's recommendation; motion carried.

Superintendent Thompson would like to schedule a fall leaf / yard debris pickup day to be held Wednesday, October 27<sup>th</sup>.

Superintendent Thompson stated that he is working with Varela to complete a grant/loan application with the Department of Ecology for an update to the sewer plan; explanation given on the need for the sewer plan update. Application deadline is October 12<sup>th</sup>.

Superintendent Thompson reported that he had been contacted by the Okanogan County PUD regarding the installation of a vault and a cabinet for internet service; placement is between the West wall of the Camaray Motel and Ironwood Street, across from the City Hall. Brief discussion on what will be installed.

Councilman Marthaller questioned Superintendent Thompson on the shortage of paint for the City. Thompson stated that there is a shortage, however, he had ordered the street paint early and the City was able to receive all that was needed.

Karen Frisbie reported on:

- Business Trick-or-Treat will be held Friday, October 29<sup>th</sup>
- Downtown Development meeting will be held October 26<sup>th</sup>
- Working Washington Relief Grant through the Department of Commerce opened October 4<sup>th</sup> (Clerk Denney stated that a link to the application is also available on the City's web-site)

5-Minute Executive Session, 42.30.110 (1)(g), called at 7:25 pm by Mayor Neal to review qualifications of an applicant for City Hall. Meeting reconvened at 7:30 pm. Councilman Naillon reported that the committee reviewed the applications received and per Clerk Denney's recommendation, motion by Naillon, second by Hart that Jennifer Finsen be appointed to the Part-Time Utility Billing Clerk position effective 10/6/21. Those in favor: Naillon, Marthaller and Hart; McElheran abstained. Motion carried.

Motion by McElheran and second by Marthaller the vouchers \$31,475.10, #29523-29555, be paid, manual checks \$2,007.18, Park Account EFT #990490-990491, Checking Account EFT #990456, Checking Account #29465-29470, be paid, the September 30, 2021 payroll of \$91,262.13, #29483-29522, Direct Deposit Run, EFT #202137-202139, be approved, 3<sup>rd</sup> Quarter 2021 Financial Reports consisting of Cash and Investment Activity Report, Revenue Summary Report and Expenditure Summary Report were received and the meeting be adjourned at 7:32 pm. Motion carried.

Minutes approved \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk