

Regular Council Meeting of November 21, 2023

Present were: Mayor Naillon, Councilmembers Shaw, Marthaller, Werner and Hart. Councilmember Moser attended via speakerphone. Absent: None.

Meeting called to order at 7:00 pm by Mayor Naillon. Pledge of Allegiance given. Copies of the November 7<sup>th</sup> council meeting minutes were read and approved.

Utility Billing due date questionnaire results asking if the due date of the 19th was a hardship; 33 said yes and 157 said no. Councilman Werner stated that he believes the City should keep the current process and Councilman Hart agreed. Councilman Marthaller inquired about those who struggled, Mayor Naillon believed from the survey replies that it was customers who were on a fixed income and did not receive their funds until the end of the month, he acknowledged that it can be difficult to budget when on a fixed income as such. Mayor Naillon said it was a great number of responses and feedback. Councilman Marthaller stated that if the due date does not impact the City's performance per Clerk Denney's previous discussion at last Council Meeting, then the due date should be changed from the 19th to the last day of the month, giving customers that struggle on a fixed income more time to pay before a delinquency fee is applied. Motion by Marthaller, seconded by Shaw to change the due date. Those in favor: Shaw, Marthaller, Hart and Moser; opposed: Werner; motion carried.

OTID Hold Harmless Agreement for Airport Project / OTID Response. Mayor Naillon agrees that the runway should be protected. Superintendent Thompson stated he would like to further a discussion about getting a sunset established in the agreement. Mayor Naillon asked who would essentially be responsible for repairs and maintenance on the line; Steve said it would be the City's responsibility. Councilman Werner discussed with Superintendent Thompson about the type of pipe and that the replacement will be long lasting and durable. Mayor Naillon opened the motion for the City to sign the agreement. Motion by Werner, seconded by Marthaller, motion carried unanimously.

Mayor Naillon opened the Public Hearing on the Preliminary 2024 Budget at 7:15 pm stating that there are minor increases overall to the budget, however, the revenues went up minimally with an increase of about \$23,000 projected for the new year. The 2024 Total Budget comes to \$10,212,450; the 2023 Total Budget is \$9,685,200. The public hearing was then closed at 7:22 pm. An additional public hearing will be held during the Tuesday, December 5<sup>th</sup> meeting, with budget adoption during the December 19<sup>th</sup> meeting.

Pitney Bowes Lease Agreement needs to be renewed for another 5-year term. The quarterly lease payment is currently \$166.65 and with the new agreement, it will increase to \$186.54. Motion by Marthaller to renew the lease agreement, seconded by Werner; motion carried unanimously.

WSLCB Renewal Application Notice received for the Quick Stop; no comments.

Civil Service Reappointment Request received to reappoint Dusti Giroux. Werner made the motion to approve, seconded by Shaw; motion carried unanimously. The Council then expressed their thanks to Giroux for her contribution and assistance.

Department Head Updates

Police Chief Langford asked when they can expect new emails; Deputy Clerk Finsen stated that she will have a summary of the email package for review at the next meeting.

Superintendent Thompson informed the Council that the new sewer camera to improve the City Sewer Plan is finally on the way and the City Crew will be trained on it when it arrives.

Motion by Werner and second by Marthaller the vouchers \$243,812.49, #32847 – 32869, DOR-EFT1, be paid, the November 15, 2023 payroll of \$49,043.72, #32824-32837, Direct Deposit Run, EFT #202344-202345, be approved and the meeting be adjourned at 7:30 pm. Motion carried unanimously.

Minutes approved \_\_\_\_\_

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Mayor

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Clerk