

Budget Workshop of November 12, 2019

Present were: Mayor Neal, Councilmembers Naillon, Marthaller, Hart and Fuchs.
Absent: McElheran.

Budget workshop began at 6:30 pm.

Rosie Curran, Lexipol, presented an on-line demonstration for the Lexipol services; demo included:

- Common agency policy challenges
- Who is Lexipol
- Regular policy updates
- KMS (Knowledge Management Systems)
- Review of Lexipol policy site
- Training ~ 30 sessions per month; can be customized
- Lexipol mobile app
- Procedural shell / discussed Policy vs. Procedure documents
- Proven results shown using the Lexipol services
- Risks and impacts
- Lexipol solutions
- Onboarding with subscription
- Implementations
- Brewster, Coulee Dam and the Okanogan County Sheriff's Office use the service.

Discussion on pricing. Estimate for a department with 5 officers is \$4,482.00, including the extra book; \$3,670.00 without the book. Curran to prepare a proposal for Chief Hill with options. Curran also stated that they are working on a similar service for City governments, which should be available in 2020. Curran stated that there is the possibility of a grant available through AWC to help with subscription costs; also discussed possible credit from Clear Risk Solutions toward insurance premiums for using the service. Curran thanked the Council for their consideration; Council thanked Curran for the presentation.

Follow up discussion on the Lexipol services. Councilman Naillon questioned ownership of the policies; Chief Hill to ask Curran. Clarification also needed on the book discussed in the presentation; Chief Hill thought that she was referring to the option of having two separate documents for Policy vs. Procedure. Council to wait on proposal submitted by Curran to make a final decision.

Discussion on the Airport Services Contractor Agreement and the airport budget.

Industrial Park budget discussion; update given on rent received. A large portion of the outstanding balance was received with the assurance that it would be paid in full by February.

Mayor Neal stated that he would like to encourage the installation of surveillance cameras in City Hall and in the tank water area at the City Shop.

Review of preliminary budget. Clerk Denney stated that the major project for 2020 will be the East Lake Water Association Consolidation to the City water system. Denney also stated that the property and sales taxes are currently being split between Current Expense (67.5%), Street (29.5%) and Park (3%); as Street struggles financially, Denney stated that the preliminary budget reflects that split as Current Expense 67.5% and Street 32.5%. Discussed concerns of I-976 and potential impact to the Street fund. Denney requested that all City Employees receive a \$.50 per hour wage increase, with the exception of two positions. Denney requested that the City Clerk wage for 2020 be equal to the 2014 wage of the former City Clerk and that the Police Clerk receive a wage adjustment increasing to a more appropriate wage for the position.

Next budget workshop to be held Tuesday, December 10th at 6:30 pm.

Budget Workshop ended at 8:25 pm.

Budget Workshop Minutes approved _____

Mayor

Clerk