

Regular Council Meeting of January 17, 2023

Present were: Mayor Naillon, Councilmembers Marthaller, Werner, Hart and Moser.  
Absent: None.

Meeting called to order at 7:00 pm by Mayor Naillon. Pledge of Allegiance given.  
Copies of the January 3<sup>rd</sup> council meeting minutes were read and approved.

Alyce Brown, Executive Director NCWEDD, was present to discuss the 5-year Strategic Plan for Downtown Revitalization. Mayor Naillon explained the background of the NCWEDD and their involvement with the City. Before discussing the strategic plan, Brown updated the Council on the EDA grant that the City received for the Industrial Core Roadway Construction Project and the NCWEDD’s grant administration of the project; the project has been closed out and the final payment has been received from the EDA by the City. Brown gave a brief overview of the 5-year Strategic Plan for Downtown Revitalization and options for moving forward with the plan. Discussion on USDA funding that is available and how it is connected to revitalization. Discussion on population figures used in the plan and the economic boundary that was used. Discussion on retail recruitment and start up grant money that is available for new businesses. Brown stated that plans were prepared for Oroville and Brewster; future plans will be prepared for Elmer City, Coulee Dam and Okanogan. Further discussion on grants available and the option to utilize the NCWEDD for grant writing and grant administration. Brown thanked the Council for allowing her to attend the meeting and the Council thanked Brown for her presentation.

2023-2025 Petroleum Products Bid update; readvertised and bid opening to be during the February 7<sup>th</sup> meeting. Superintendent Thompson explained that the bid packet had been revised to ensure accurate, comparable bids.

2023 Services Agreement with Highlands Associates explained by Mayor Naillon; Naillon explained the importance of services provided by Contract Planner Danison. Naillon explained the basic services provided in the statement of work and that any additional services needed would be addressed in a supplemental agreement. Clerk Denney stated that the agreement provides for an average of 4 hours per week, not to exceed 208 hours annually, and compensation not to exceed \$15,000 annually, unless both are agreed to in writing. Motion by Werner, second by Marthaller that Mayor Naillon be authorized to sign the services agreement with Highlands Associates for 2023; motion carried.

Oroville Housing Authority Appointments Request received; Mayor Naillon explained that the Housing Authority is a separate entity, however, they were created by the City and board member appointments are made by the City. Request lists all board members, which are: 1. Gary DeVon, 2. Peggy Shaw, 3. Linda Sleater, 4. Susan Speiker and 5. Ben Peterson. Terms are listed in the letter requesting appointment. Motion by Moser, second by Werner that Mayor Naillon make the requested appointments; motion carried. Housing Authority board members appointed as requested.

Senior Center Financial Concerns / Aging & Adult Services discussed by Mayor Naillon. Naillon stated that he has been in contact with Okanogan County Commissioner Jon Neal and stakeholders from the Senior Center to discuss options for the City and the County to assist the Senior Center. Naillon stated that the Senior Center will elect officers on February 7<sup>th</sup>. Naillon requested approval from the City Council to draft an agreement with the Senior Center that would allow the City to provide funding to the Senior Center; Naillon is thinking around the \$2,000 amount and would like to move forward after the election of officers for the Senior Center. Motion by Werner, second by Hart that Mayor Naillon’s request to draft an agreement with the Senior Center be approved; motion carried.

Council Vacancy. 15-Minute Executive Session, 42.30.110 (1) (h), to evaluate the qualifications of a candidate for appointment to elective office called by Mayor Naillon at 7:30 pm. Four letters of interest were received: Chris Allen, Robert Fuchs, Russell Rounds and Tasha Shaw. Meeting reconvened at 7:46 pm. Motion by Moser, second by Werner that Mayor Naillon be authorized to appoint Tasha Shaw to fill the vacant position; motion carried. Shaw appointed to the vacant council position.

Motion by Werner and second by Marthaller the vouchers (12/22 – Open Period – 2) \$115,095.98, #31534-31566, DOR-EFT, be paid, the vouchers (01/23) \$42,951.56, #31567-31583, be paid, the January 15, 2023 payroll of \$51,896.44, #31520-31533, Direct Deposit Run, EFT #202301-202302, be approved, 4<sup>th</sup> Quarter 2022 Financial Reports consisting of Cash and Investment Activity Report, Revenue Summary Report and Expenditure Summary Report were received and the meeting be adjourned at 7:49 pm. Motion carried.

Minutes approved \_\_\_\_\_

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Mayor

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Clerk