

Regular Council Meeting of December 6, 2022

Present were: Mayor Neal, Councilmembers Naillon, Marthaller, Hart and Moser.

Absent: Councilman Werner.

Meeting called to order at 7:00 pm by Mayor Neal. Pledge of Allegiance given.
Copies of the November 15th council meeting minutes were read and approved.

Rhonda Hinkley, representing the Veranda Beach Homeowners Association, was present to discuss the proposed Industrial Park Building Lease. Hinkley explained the counteroffer submitted for the agreement, discussed the background of the Veranda Beach Community and discussed the intended use of the facility. Hinkley stated that the VBHOA intends to commit to 3 years in the facility; discussed request to amend the 90-day cancellation time period to 180-days and amend the rate for 2023, with the intent to increase in 2024. Hinkley explained the request to be allowed to sublet, with the City's approval. Discussion on construction maintenance to take place within the facility. Discussion on who will be accessing the facility; Hinkley stated that it would be maintenance staff only. Councilman Naillon explained that the changes made to the lease agreement were made to apply to anyone leasing the facility; suggested that the committee get together with Hinkley to negotiate the agreement prior to the next City Council meeting. Committee meeting to be held with Hinkley on Wednesday, December 7th at 3:30 pm.

Public Hearing on the proposed 2023 Budget. Clerk Denney explained that the proposed budget is \$9,685,200 and the 2022 budget is \$10,147,900, which does not include the budget amendment. Denney stated that projects for 2023 include the continuation towards the Airport Runway Relocation Project and the Transportation Improvement Board (TIB) funded Seal Coat Project. No comments on the proposed budget. Budget adoption ordinance to be approved during the December 20th meeting.

2022 Budget Amendment Ordinance #924, 2nd reading, explained by Clerk Denney; amendment increases the current expense/overall budget by \$87,400 for the Airport Project Environmental Assessment, ALP Amendment and Preliminary Engineering. Motion by Naillon, second by Marthaller to approve Ordinance #924 amending the 2022 Budget; motion carried.

Critical Areas Updates explained by Planner Danison; Council received the Letter of Transmittal, Title 18 Updates, Comp Plan – GMA Updates and SEPA Checklist. Planner Danison recommended that the Council accept the updates to initiate the plan review process through the Department of Commerce; Danison explained that the Council will have the opportunity to modify the drafts prior to adoption. Motion by Naillon, second by Marthaller that the City accept the proposed updates and initiate the review process through the Department of Commerce; motion carried.

Review of proposed Resolution #583, amending Park Fees; Clerk Denney stated that the camping fees will be increased by \$2. Motion by Marthaller, second by Hart that Resolution #583 be approved; motion carried.

Review of proposed Ordinance #925, amending Water Rates; Clerk Denney stated that water inside City Limits will be increased by \$2 and services outside City Limits will be increased by \$3. Motion by Moser, second by Naillon that Ordinance #925 be approved; motion carried.

Review of proposed Ordinance #926, amending Sewer Rates; Clerk Denney stated that sewer inside City Limits will be increased by \$2 and services outside City Limits will be increased by \$3. Motion by Hart, second by Moser that Ordinance #926 be approved; motion carried.

Review of proposed Ordinance #927, amending Garbage Rates; Clerk Denney stated that the base rate will be increased by \$1 and other units will be increased accordingly. Motion by Moser, second by Naillon that Ordinance #927 be approved; motion carried.

Interlocal Agreement with Okanogan County for Building Inspection Services explained by Clerk Denney; agreement is in place as a backup for services. Discussed that payment is only made to the County if their services are used; rate is \$120 per hour. Motion by Naillon, second by Moser that Mayor Neal be authorized to sign the Interlocal Agreement with Okanogan County for Building Inspection Services; motion carried.

Okanogan County Transit Authority provided a draft Franchise Agreement regarding the bus shelters they will be putting up in Oroville next spring. Clerk Denney requested that the Council review the agreement further and let her know at the next meeting if any changes are needed. OCTA Franchise Agreement tabled to the December 20th meeting.

Police Clerk Rounds Vacation Buyout request submitted by Chief Langford. Discussed that the Employee Work Policy requires Council approval for payment of vacation time based upon exceptional circumstances. Clerk Denney stated that Officer Patterson and Police Clerk Rounds were given vacation buyouts in November 2020 due to the staffing shortage. Councilman Naillon questioned if Rounds' balance goes back to that staffing shortage; Chief Langford to research. Vacation buyout request tabled to the December 20th meeting.

WSLCB Letter of Discontinued Business received for Eva's Diner & Bakery; no comments.

Superintendent Thompson stated that the Sewer Vac Truck he had been looking at sold for more than his budgeted amount, however, the City of Brewster will be selling theirs; Thompson will be contacting them about possibly purchasing it. Clerk Denney stated that it is in the 2022 budget and encouraged Thompson to move forward before the end of the year.

Motion by Marthaller and second by Moser the vouchers \$278,411.60, #31372-31407, be paid, manual checks \$2,272.35, Park Account EFT #990519-990520, Checking Account EFT #990471-990472, Checking Account #31276-31277, 31321-31328, 31371, be paid, the November 30, 2022 payroll of \$81,680.90, #31329-31370, Direct Deposit Run, EFT #202248-202249, be approved and the meeting be adjourned at 7:40 pm. Motion carried.

Minutes approved _____

Mayor

Clerk