

TITLE: UTILITIES MAINTENANCE I

GENERAL STATEMENT

Works as a member of the Public Works maintenance and construction crew. Characteristically positions in this class perform routine work in the Public Works Department of a small city where the volume of work does not justify employment of specialty crews. This is unskilled or semi-skilled entry-level manual labor in the construction and maintenance of various City facilities, including street, water, sewer, garbage and park functions. Work in this class will be varied but of similar difficulty and responsibility and usually of routine nature in effecting repair and maintenance.

Assignments involve the use of standard hand and power tools and may require the operation of City vehicles. Employees of this classification are often assigned to assist more skilled utility men in the execution of duties. Work is performed under the direct supervision of a Utility Maintenance II, but once more repetitive duties are learned, work may be performed independently. After three years continuous employment, progresses to Utility Maintenance II.

CONTROLS OVER THE WORK

Usually works as a member of a crew under the direct supervision of the Public Works Superintendent who gives instructions on work to be done and observes work in progress. May be assigned specific maintenance jobs to be completed on own responsibility.

ILLUSTRATIVE EXAMPLES OF WORK

Cleans obstructions from sewer lines and works with crew to repair broken lines, or leaks and in laying service to new construction.

May check operation of well pumps. Works with crew in repairing water main and service leaks, extending service to new locations, digging up and locating water shut-off valves. Digs ditches, lays pipe and backfills. May operate pickup dump truck.

Maintains streets, alleyways and walks. Patches pavement, shoveling asphalt into holes and smoothing to original surface. Cleans ditches and catch basins. Hauls and spreads gravel with dump truck. Removes snow with plow and sands city streets. Mows shoulders using mower attachment on wheeled tractor.

Maintains park grounds, clearing trash and mowing with power riding mower and push type mower. Reads and records water meters.

Performs other related duties as assigned.

Operates all light construction equipment and occasionally more heavy equipment.

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Working knowledge of safety rules, necessary precautions and traffic laws in the operation of equipment and in the safeguarding against on-the-job hazards.

Ability to understand and follow oral and written instructions.

Ability to perform strenuous physical work, even under adverse conditions.

Ability to establish and maintain effective working relationships with other employees.

Skill in the use of hand tools.

SPECIAL REQUIREMENTS

Possession of a valid Washington State Motor Vehicle Operator's License.

Ability to obtain a Washington State CDL within 6 months of employment.

Ability to obtain a Washington State Traffic Control Flagger Certification within 6 months.

First Aid Card or ability to obtain one within 6 months.